



What protections should I have in my contract?



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|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Do you confirm the position, start date and hours? |
| <input type="checkbox"/> | <input type="checkbox"/> | Do you have an eligibility clause? |
| <input type="checkbox"/> | <input type="checkbox"/> | Do you have a probation clause? |
| <input type="checkbox"/> | <input type="checkbox"/> | Do you have a duties clause? |
| <input type="checkbox"/> | <input type="checkbox"/> | Do you have a change to position, duties or location clause? |
| <input type="checkbox"/> | <input type="checkbox"/> | Have you confirmed the modern award and classification of the role? |
| <input type="checkbox"/> | <input type="checkbox"/> | Do you have a personal, annual and long service leave clause? |
| <input type="checkbox"/> | <input type="checkbox"/> | Do you have a monitoring of information technology clause? |
| <input type="checkbox"/> | <input type="checkbox"/> | Do you have a relationships and integrity clause? |
| <input type="checkbox"/> | <input type="checkbox"/> | Do you have a workplace health & safety clause? |
| <input type="checkbox"/> | <input type="checkbox"/> | Do you have a confidentiality clause? |
| <input type="checkbox"/> | <input type="checkbox"/> | Do you have an intellectual property clause? |
| <input type="checkbox"/> | <input type="checkbox"/> | Do you have a terminations clause? |
| <input type="checkbox"/> | <input type="checkbox"/> | Do you have a relief from duties and other related matters clause? |
| <input type="checkbox"/> | <input type="checkbox"/> | Do you have an independent legal advice clause? |

If you have answered 'No' to any of these you are either in breach of your legal compliance or alternatively not following 'best practice' employee relations. You should seek further qualified advice.